

**TITLE:**

Polaris News | Digital News Intern (Remote)

Job Type: Internship

Location: Los Angeles, CA

**SUMMARY:**

The Polaris Network is launching an exciting, new digital news division and is seeking talented digital journalists with strong news judgment and newsgathering skills, as well as a passion for under-reported news and social media. This team will work to grow audiences across all platforms, from YouTube to social media. This is an opportunity to be on the ground floor of an exciting, new, news operation that seeks to deliver important under-reported news to its audience as quickly as possible.

The Polaris Network is seeking a Digital News Intern who will be responsible for planning, organizing, editing, and reviewing materials for publication to attract the interests of the viewers. As an editorial intern of a new digital news division, the Digital News Intern will be tasked with providing ground breaking stories, unparalleled insights and analyses. The Digital News Intern also executes on all social media platforms, including but not limited to Twitter, Facebook, and Instagram. They will pitch ideas and program, write, and execute on social platforms and work closely to monitor analytics and help the brand reach its goals.

The ideal candidate is a talented, creative, technical, highly self-motivated, and enthusiastic individual who is interested in playing an integral role in helping shape, grow and execute the digital news division. They must be a self-starter who is interested in gaining hands-on digital news and broadcast journalism experience. This is an unpaid internship and candidates have the option of receiving college credit or experience.

**RESPONSIBILITIES:**

- Create, produce, and optimize content for use across all social platforms
- Help grow the brand's social media followers and referrals to our website
- Engage and respond to followers in real time
- Brainstorm and execute innovative new social strategies, test new platforms, and expand social monetization opportunities
- Respond to breaking news and actively monitor sources of breaking news
- Post to social media, including Twitter, Facebook, Instagram, YouTube and TikTok
- Coordinate coverage with digital producers
- Review and recommend new strategies to increase and scale social media efforts
- Write and post digital news articles from various sources
- Assist with various support tasks
- Thrive in a fast-paced environment
- Work remotely

**QUALIFICATIONS:**

- A passion for news, journalism, media, and social media
- Creative and resourceful
- Access to high-speed internet
- Access to efficient hardware

- Experience with social media platforms
- Must be able to work in a fast-paced startup environment and work culture
- A self-starter mentality. You must be able to work without micromanagement
- No problem meeting deadlines
- A positive attitude and an eagerness to learn

#### **REQUIREMENTS:**

- All candidates must be eligible to work in the US
- All candidates must be at least 18 years old
- All candidates desiring to receive college credit must currently be enrolled in an accredited college or university and take at least one class – OR – be a recent graduate of an accredited college or university within the last 18 months in order to qualify for this internship
- All candidates must be able to have a consistent, reliable work schedule throughout the session
- This will be an unpaid internship and will be fully remote
- All candidates must be willing to work 15 hours/week

#### **LIFE AT THE POLARIS NETWORK:**

At The Polaris Network, we believe our work benefits from the diverse perspectives of our team. As such, The Polaris Network celebrates inclusion and is committed to equal opportunity employment. At The Polaris Network, you can expect:

- A supportive, inclusive atmosphere on a team that values your contributions
- The ability to learn about the digital media and entertainment space from industry veterans
- Opportunities for personal and professional growth via work experience.

The Polaris Network is a leading online media network, offering a wide variety of culturally relevant content across a wide variety of both podcasting and subscription-based platforms. As a black-owned, minority-led startup, The Polaris Network is dedicated to becoming a beacon of truth and freedom for underrepresented audiences. The Polaris Network has produced multiple podcasts, documentaries, and unscripted series, including the “Taco Tuesday Podcast,” “The Popup Shop,” “No Church In The Wild,” and “The Cul-De-Sac” among others.

The Polaris Network is proud to be an equal opportunity workplace. All qualified applicants will receive consideration for employment without regard to, and will not be discriminated against based on age, race, gender, color, religion, national origin, sexual orientation, gender identity, veteran status, disability or any other protected category.

The Polaris Network focuses on Entertainment, Video, and Social Media. Our company has offices in Los Angeles. We have a very small team that's between 1-10 employees.

You can view our website at <https://www.polarisnetwork.tv> or find us on Instagram, Twitter, Facebook, and LinkedIn

For consideration, please kindly submit your cover letter and resume to [polarisnetworktv@gmail.com](mailto:polarisnetworktv@gmail.com).

\*Due to a high volume of incoming submissions, we will only respond to potential candidates under review.